USER GUIDE FOR GENERATION OF E-CHALLAN THROUGH GRIPS
Process Flow – Generation of e-Challan through GRIPS

STEP 1: For making payment through GRIPS, Depositor will visit Departmental portal by using the URL http://www.wburbanservices.gov.in and select the Land Cell tab and click on E-Challan for Payments.

STEP 2: Depositor will click on Make Payment tab.
STEP 3:  Depositor will select **Department & Service** from mentioned fields and click to **PROCEED** tab.

STEP 4:  On opening the next page, ‘Depositors Details’ have to be filled up. Select **Payment Mode** and click to **PROCEED** tab.
STEP 5: On clicking the **PROCEED** Tab, Depositor shall require to provide ‘Challan Details’ and Select the **Purpose**

STEP 6: On selecting the **Purpose**, Depositor shall choose the **SERVICE TYPE**, **HEAD OF ACCOUNT DESCRIPTION** and enter the **AMOUNT**. Click on **SUBMIT** button to proceed next.
STEP 7: A confirmation page will be opened. For proceeding further depositor has to confirm the page after verifying all the service details displayed on the screen. Click on CONFIRM button.

STEP 8: Depositor has to choose the Select Bank to make payment for generation of e-challan.
STEP 9: Click on **PROCEED** button.

STEP 10: On clicking the **PROCEED** button, GRN is generated with GRN Number. Click on **PROCEED** button.
STEP 11: On clicking the **PROCEED** button, enter the Captcha Code and Click on **CONFIRM** button.

![Step 11 Image]

STEP 12: On clicking the **CONFIRM** button, again enter the Captcha Code and Click on **CONFIRM** button.

![Step 12 Image]
STEP 13: On clicking the CONFIRM button, Depositor will click to download the e-Challan in PDF format.
STEP 14: After download the e-Challan in PDF format, depositor will take a 2(two) copies print out for payment in Bank Counter.

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Govt. of West Bengal
Urban Development Department
GRIPS eChallan

GRN Details

GRN: 192021220015493792
GRN Date: 12/06/2021 20:47:27
Payment Status: Payment Pending
Payment Mode: Counter Payment
Bank/Gateway: State Bank of India
Payment Ref. No: AB-1

Depositor Details

Depositor's Name: ABC
Address: India
Mobile: 9830123123
Depositor Status: Depositor
Plot No: AB-1
Name: ABC
Demand Notice Memo No: 123-ABC/XXXX
Demand Notice Date: 01/06/2021
Purpose: Transfer Processing Fees

Payment Details

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Payment ID</th>
<th>Head of A/C Description</th>
<th>Head of A/C</th>
<th>Amount (₹)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>AB-1</td>
<td>Residential Processing Fees</td>
<td>0217-50-300-001-16</td>
<td>10000</td>
</tr>
</tbody>
</table>

Total 10000

IN WORDS: TEN THOUSAND ONLY.

NOTE: Produce this challan to any branch of State Bank of India. Please ensure to make your payment within 19/06/2021 (banking hours). This challan form will be invalid after 19/06/2021.