

**GOVERNMENT OF WEST BENGAL**  
**Department of Urban Development & Municipal Affairs**  
**"Nagarayan",**  
**DF-8, Sector-I, Salt Lake, Kolkata : 700 064**

**ORDER**

**No.958/MA/O/C-4/3R-4/2015(Pt.-IV)**

**Date :27.07.2021**

In exercise of the power conferred by Section 141 of the West Bengal Municipal Corporation Act, 2006 (West Bengal Act XXXIX of 2006) the Governor is pleased hereby to make the following amendments in the guidelines in relation to the Enlistment of Profession, Trade and Calling in the Municipal Corporations issued under this Department's Notification No. 570/MA/O/C-4/3R-4/2015 dated Kolkata 19<sup>th</sup> day of August, 2015 and Notification No. 807/MA/O/C-4/3R-4/2015 dated 26.08.2019 (hereinafter referred to as the said guidelines).

**Amendments**

In the said guidelines in Annexure-I [Reference Clause 3(i)], the following nature of trades, trade names and the corresponding annual application fees for the Municipal Corporations shall be added.

Sl. No.	Nature of Trade	Trade Name	Application Fee for the Municipal Corporation (Rs)
1	Decorators/Agencies	Structural designer	200
2	Decorators/Agencies	Event Management Office	200
3	Educational Institutions	Beautician Training Centre	80
4	Enterprises dealing with food items	Grocery Shop(Small)	100
5	Enterprises dealing with food items	Tea Stall	80
6	Enterprises dealing with food items	Ground Nut /Cashew nut Buy, Sales and processing Business	100
7	Enterprises dealing with food items	Poultry business	80
8	Enterprises dealing with food items	Food grains trading	80
9	Enterprises dealing with food items	Packaged Water	80
10	Enterprises dealing with food items	Tea Shop	80
11	Enterprises dealing with food items	Rice Mill	1000
12	Enterprises dealing with food items	Flower Mill	1000
13	Enterprises dealing with food items	Oil Mill	1000
14	Enterprises dealing with food items	Spice Mill	500
15	Enterprises dealing with food items	Grocery Shop( Large)	150
16	Enterprises dealing with food items	Chanachur manufacturing	200
17	Enterprises dealing with food items	Chanachur Wholesale	200
18	Enterprises dealing with food items	Bakery Manufacturing	200
19	Enterprises dealing with food items	Soyabean Bari Manufacturing	80
20	Enterprises dealing with food items	Pasta Manufacturing	80
21	Enterprises dealing with food items	Milk Production Shop	80
22	Enterprises dealing with food items	Manufacturer of Ghee	80
23	Enterprises dealing with food items	Manufacturer of Jelly & Juice	80
24	Enterprises dealing with food items	Ice Cream Manufacturing	80
25	Enterprises dealing with food items	Molasses	80
26	Enterprises dealing with food items	Rice Bran Processing	80
27	Enterprises dealing with food items	Rice Shorting & Packaging	80
28	Enterprises dealing with food items	Sugar Candy Shop	80
29	Enterprises dealing with food items	Baby Food	80
30	Enterprises dealing with non food items	Stationary Shop(Small)	100
31	Enterprises dealing with non food items	Businesses of Handloom cloths (Retail)	100
32	Enterprises dealing with non food items	Furniture Shop	150
33	Enterprises dealing with non food items	Brick Field	250
34	Enterprises dealing with non food items	Shoe Shop	80
35	Enterprises dealing with non food items	Gift Item	80
36	Enterprises dealing with non food items	Agricultural products Fertilizer supplier /seller	80
37	Enterprises dealing with non food items	Travel agency	80
38	Enterprises dealing with non food items	Gas Agency (Cook)	80
39	Enterprises dealing with non food items	Kerosene dealer	80
40	Enterprises dealing with non food items	MR Dealer (Ration)	80
41	Enterprises dealing with non food items	Engineering Workshop	200
42	Enterprises dealing with non food items	Iron foundry	200
43	Enterprises dealing with non food items	Manufacturing of Ceramic Bricks	80
44	Enterprises dealing with non food items	Stationery Shop(Large)	150
45	Enterprises related with Computer	Software Development and Research	1500

46	Enterprises related with Computer	Computer Service	80
47	Enterprises related with Computer	Broadband	200
48	Enterprises related with Computer	Computer Assembling	80
49	Financial/ Banking Institutions	Bank	2000
50	Fuelling Station	Bio fuel Station	2000
51	Health Institution	Hospital Equipment, MRI, USG, Digital X-Ray, Dialysis	2500
52	Health Institution	Medicine Shop	100
53	Health Institution	Medicine Wholesale	500
54	Health Institution	Medicine Distributer	800
55	Health Institution	Orthopedic, surgical and Medical Equipments	80
56	Health Institution	Medicine Shop(Homeopathy)	100
57	Health Institution	Medicine Shop(Ayurvedic)	100
58	Other Enterprises	Contactora Civil	200
59	Other Enterprises	Contractor electrical	200
60	Other Enterprises	Builder	200
61	Other Enterprises	Contactora Mechanical	200
62	Other Enterprises	Developer & alike	200
63	Other Enterprises	General Order Supply	200
64	Other Enterprises	Cement , Sand, Stone chips supplier	100
65	Other Enterprises	Hardware Supply	80
66	Other Enterprises	Bag Mfg	100
67	Other Enterprises	Saw Mill	500
68	Other Enterprises	Pet shop	80
69	Other Enterprises	Mobile Sales & Repairing	80
70	Other Enterprises	Xerox Center	80
71	Other Enterprises	Sakha , Pola, Conch Etc Processing Business	80
72	Other Enterprises	Electronics shop	500
73	Other Enterprises	Biri Kendua Making	80
74	Other Enterprises	Cold Storage	1000
75	Other Enterprises	Ice Factory	1000
76	Other Enterprises	Salpata Seller	80
77	Other Enterprises	FMCG	500
78	Other Enterprises	Atta Chakki Shop	80
79	Other Enterprises	Fire Works	200
80	Other Enterprises	Power Loom	200
81	Other Enterprises	Rakhi	80
82	Other Enterprises	Bedding	80
83	Other Enterprises	CA Firm	150
84	Other Enterprises	Cattle Food/Food Grain	80
85	Other Enterprises	Lottery Agency	80
86	Other Enterprises	Online Share Trading	80
87	Other Enterprises	Industrial Gas	2500
88	Other Enterprises	Astrologer	80
89	Other Enterprises	Scrap depot	80
90	Other Enterprises	Storing of Bamboo	80
91	Other Enterprises	Bakelite Shop	80
92	Other Enterprises	Manufacturing of Candle	80
93	Other Enterprises	Husking of Paddy	80
94	Other Enterprises	Rexine Materials	80
95	Other Enterprises	Incense Manufacturing	80
96	Other Enterprises	Storing of ply wood	80
97	Other Enterprises	Generator Service on Hire	80
98	Other Enterprises	General Merchant & Commission Agent	200
99	Other Enterprises	Match Storing	80
100	Other Enterprises	Methilated Spirit	80

101	Other Enterprises	Incense Storing	80
102	Other Enterprises	Leather Goods Processing	80
103	Other Enterprises	Insurance Business	1000
104	Other Enterprises	Lime manufacturing	80
105	Other Enterprises	Distributer of any article	200
106	Other Enterprises	Dry Cleaners	80
107	Other Enterprises	Dyers	80
108	Other Enterprises	Quarry Stone	80
109	Other Enterprises	Stainless Steel Shop	80
110	Other Enterprises	Umbrella Shop	80
111	Other Enterprises	Electrical Shop	80
112	Other Enterprises	Email Service/ Courier Service	80
113	Other Enterprises	Paper Stall/Book Stall	80
114	Other Enterprises	Bidi shop	80
115	Other Enterprises	Knitting Shop	80
116	Other Enterprises	Plastic good wholesale	200
117	Other Enterprises	Pan Shop	80
118	Other Enterprises	Fabrication & Engg.	80
119	Other Enterprises	Interior Decorator	200
120	Other Enterprises	Cement Retail	80
121	Other Enterprises	Cement Dealer	200
122	Other Enterprises	Cement Manufacturer	2500
123	Other Enterprises	Home Appliance	80
124	Other Enterprises	Home craft	80
125	Other Enterprises	Music& Band	80
126	Other Enterprises	Cooked Diet Supply	80
127	Other Enterprises	Advertising Agency	80
128	Other Enterprises	Air Conditioner Sales & Service	200
129	Other Enterprises	Artificial Teeth Maker	80
130	Other Enterprises	Stockiest & Trading	80
131	Other Enterprises	Watch Selling & Service	80
132	Other Enterprises	Weight and Measure	80
133	Other Enterprises	Storing of ply wood	80
134	Other Enterprises	Cycle rickshaw	80
135	Other Enterprises	Stockiest of oil cake	80
136	Other Enterprises	Storing/MFG of pottery goods	80
137	Other Enterprises	Storing/Prep of Camphor	80
138	Other Enterprises	Survey Consultancy	80
139	Other Enterprises	Share Trading	80
140	Other Enterprises	Radio Sale	80
141	Other Enterprises	Scavenging	80
142	Other Enterprises	Scrap Auctioneer	80
143	Other Enterprises	Security Guard Supplies	200
144	Other Enterprises	Glass Materials	80
145	Other Enterprises	Manufacturer of Fuel Coke	80
146	Other Enterprises	Manufacturer of optical Frame/Glasses	80
147	Other Enterprises	Marble/Mosaic Material shop (Small)	80
148	Other Enterprises	Glass Materials	80
149	Other Enterprises	M.F.G. of Fuel Cock	80
150	Other Enterprises	M.F.G. of optical Frame/Glasses	80
151	Other Enterprises	Marble/Mosaic Material shop (Large)	200
152	Other Enterprises	Merry Go Round	80
153	Other Enterprises	Methylated Spirit Retail	80
154	Other Enterprises	Carpenter	80
155	Other Enterprises	Cassette Shop	80
156	Other Enterprises	Clearing / Forwarding Agent all kind	80
157	Other Enterprises	Nursery	80

158	Other Enterprises	Optical Shop	80
159	Other Enterprises	Oven Shop sales and repairing	80
160	Other Enterprises	Paper Cup Pasting	80
161	Other Enterprises	Book & Photo Printing	80
162	Other Enterprises	Plastic & Cotton Yarn	80
163	Other Enterprises	Processing Of Phenyl & Others	80
164	Other Enterprises	Quarry Stone Chips Maker	200
165	Other Enterprises	Quarry Stone Dry Powder Maker	200
166	Other Enterprises	Belt Shop	80
167	Other Enterprises	Tailoring Shop	80
168	Other Enterprises	Timber Shop	80
169	Other Enterprises	Bicycle & Bicycle Spare Parts	80
170	Other Enterprises	Copper, Gunmetal, Brass Utensil Shop	80
171	Other Enterprises	Cotton Shop	80
172	Other Enterprises	Battery Shop	80
173	Other Enterprises	Plywood Shop	80
174	Other Enterprises	Plumber	80
175	Other Enterprises	Binding	80
176	Other Enterprises	Battery Manufacturing	80
177	Other Enterprises	Hosiery Products Manufacturing	200
178	Other Enterprises	Toys and Dolls /Soft Toys/Alike (All kind of)	80
179	Other Enterprises	Wool and Woolen Goods Manufacturing (Manual)	80
180	Other Enterprises	Wool and Woolen Goods Manufacturing (Automatic Machine)	80
181	Other Enterprises	Thread Manufacturing Works	80
182	Other Enterprises	Candle Manufacturing Works	80
183	Other Enterprises	Liquid Phenyl and Floor Cleaner Manufacturing Units	80
184	Professionals	Engineering Workshop	200
185	Professionals	Customer Service Point	80
186	Transport Related	Owner of each Lorry/Mini Tractor	80
187	Transport Related	E Rickshaw	80
188	Transport Related	Ferry Service	80
189	Transport Related	Transport commission Agent	80
190	Transport Related	Auto Mobile Showroom	1500
191	Transport Related	Transport Business	500
192	Transport Related	Automobile Spare Parts	80
193	Transport Related	Grease lubricant	80
194	Transport Related	Tyres shop	80
195	Transport Related	Pollution Testing	80
196	Transport Related	Tyres & Lubricant Oil	80
197	Transport Related	Tyres-Re-Treading	80
198	Transport Related	Toto Showroom	80
199	Transport Related	Treading of Old Car	80
200	Transport Related	E-rickshaw sale & service	80

The aforesaid Order will take immediate effect.

By Order of the Governor,  
Sd/-  
Additional Secretary to the  
Govt. of West Bengal  
Date : 27.07.2021

**No. 958/1(5)/MA/O/C-4/3R-4/2015(Pt.-IV)**

Copy forwarded for information and necessary action to:

1. Mayor/Chairperson of the Board of Administrators/ Commissioner/Administrator  
..... Municipal Corporation, P.O....., Dist.....
2. District Magistrate.....P.O.....Dist.....
3. Director, State Urban Development Agency
4. P.S to the Hon'ble Minister of State (IC), Urban Development & Municipal Affairs Department
5. P.S to Principal Secretary, UD & MA Department.

Additional Secretary to the  
Govt. of West Bengal