

GOVERNMENT OF WEST BENGAL
Department of Urban Development & Municipal Affairs
"Nagarayan",
DF-8, Sector-I, Salt Lake, Kolkata : 700 064

ORDER

No. 957/MA/O/C-4/3R-4/2015(Pt.-IV).

Date: 27.07.2021

In exercise of the power conferred by Section 118 of the West Bengal Municipal Act, 1993 (West Bengal Act XXII of 1993), the Governor is pleased hereby to make the following amendments in the Guidelines in relation to the Enlistment of Profession, Trade and Callings in the Municipality, issued under this Department's Notification No. 569/MA/O/C-4/3R-4/2015 dated Kolkata 19th day of August, 2015 and Notification No. 806/MA/O/C-4/3R-4/2015 dated 26.08.2019 (hereinafter referred to as the said guidelines).

Amendments

In the said guidelines in Annexure-I (reference Clause 3(i), the following nature of trades, trade names and the corresponding annual application fees for the Municipalities shall be added.

Sl. No.	Nature of Trade	Trade Name	Application Fee for the Municipality (Rs)
1	Decorators/Agencies	Structural designer	120
2	Decorators/Agencies	Event Management Office	100
3	Educational Institutions	Beautician Training Centre	50
4	Enterprises dealing with food items	Grocery Shop(Small)	60
5	Enterprises dealing with food items	Tea Stall	50
6	Enterprises dealing with food items	Ground Nut /Cashew nut Buy, Sales and processing Business	60
7	Enterprises dealing with food items	Poultry business	50
8	Enterprises dealing with food items	Food grains trading	50
9	Enterprises dealing with food items	Packaged Water	50
10	Enterprises dealing with food items	Tea Shop	50
11	Enterprises dealing with food items	Rice Mill	400
12	Enterprises dealing with food items	Flower Mill	400
13	Enterprises dealing with food items	Oil Mill	400
14	Enterprises dealing with food items	Spice Mill	400
15	Enterprises dealing with food items	Grocery Shop(Large)	80
16	Enterprises dealing with food items	Chanachur manufacturing	100
17	Enterprises dealing with food items	Chanachur Wholesale	100
18	Enterprises dealing with food items	Bakery Manufacturing	100
19	Enterprises dealing with food items	Soyabean Bari Manufacturing	50
20	Enterprises dealing with food items	Pasta Manufacturing	50
21	Enterprises dealing with food items	Milk Production Shop	50
22	Enterprises dealing with food items	Manufacturer of Ghee	50
23	Enterprises dealing with food items	Manufacturer of Jelly & Juice	50
24	Enterprises dealing with food items	Ice Cream Manufacturing	50
25	Enterprises dealing with food items	Molasses	50
26	Enterprises dealing with food items	Rice Bran Processing	50
27	Enterprises dealing with food items	Rice Shorting & Packaging	50
28	Enterprises dealing with food items	Suger Candy Shop	50
29	Enterprises dealing with food items	Baby Food	50
30	Enterprises dealing with non food items	Stationary Shop(Small)	60
31	Enterprises dealing with non food items	Businesses of Handloom cloths (Retail)	100
32	Enterprises dealing with non food items	Furniture Shop	100
33	Enterprises dealing with non food items	Brick Field	200
34	Enterprises dealing with non food items	Shoe Shop	50
35	Enterprises dealing with non food items	Gift Item	50
36	Enterprises dealing with non food items	Agricultural products Fertilizer supplier /seller	50
37	Enterprises dealing with non food items	Travel agency	50
38	Enterprises dealing with non food items	Gas Agency (Cook)	50
39	Enterprises dealing with non food items	Kerosene dealer	50
40	Enterprises dealing with non food items	MR Dealer (Ration)	50
41	Enterprises dealing with non food items	Engineering Workshop	100
42	Enterprises dealing with non food items	Iron foundry	100
43	Enterprises dealing with non food items	Manufacturing of Ceramic Bricks	50
44	Enterprises dealing with non food items	Stationery Shop(Large)	80
45	Enterprises related with Computer	Software Development and Research	900
46	Enterprises related with Computer	Computer Service	50
47	Enterprises related with Computer	Broadband	100
48	Enterprises related with Computer	Computer Assembling	50

49	Financial/ Banking Institutions	Bank	1200
50	Fuelling Station	Bio fuel Station	1500
51	Health Institution	Hospital Equipment, MRI, USG, Digital X-Ray, Dialysis	1500
52	Health Institution	Medicine Shop	50
53	Health Institution	Medicine Wholesale	200
54	Health Institution	Medicine Distributer	500
55	Health Institution	Orthopedic, surgical and Medical Equipments	50
56	Health Institution	Medicine Shop(Homeopathy)	50
57	Health Institution	Medicine Shop(Ayurvedic)	50
58	Other Enterprises	Contactora Civil	120
59	Other Enterprises	Contractor electrical	120
60	Other Enterprises	Builder	120
61	Other Enterprises	Contactora Mechanical	120
62	Other Enterprises	Developer & alike	120
63	Other Enterprises	General Order Supply	100
64	Other Enterprises	Cement , Sand, Stone chips supplier	50
65	Other Enterprises	Hardware Supply	50
66	Other Enterprises	Bag Mfg	100
67	Other Enterprises	Saw Mill	400
68	Other Enterprises	Pet shop	50
69	Other Enterprises	Mobile Sales & Repairing	50
70	Other Enterprises	Xerox Center	50
71	Other Enterprises	Sakha , Pola, Conch Etc Processing Business	50
72	Other Enterprises	Electronics shop	200
73	Other Enterprises	Biri Kendua Making	50
74	Other Enterprises	Cold Storage	400
75	Other Enterprises	Ice Factory	400
76	Other Enterprises	Salpata Seller	50
77	Other Enterprises	FMCG	300
78	Other Enterprises	Atta Chakki Shop	50
79	Other Enterprises	Fire Works	100
80	Other Enterprises	Power Loom	100
81	Other Enterprises	Rakhi	50
82	Other Enterprises	Bedding	50
83	Other Enterprises	CA Firm	100
84	Other Enterprises	Cattle Food/Food Grain	50
85	Other Enterprises	Lottery Agency	50
86	Other Enterprises	Online Share Trading	50
87	Other Enterprises	Industrial Gas	1500
88	Other Enterprises	Astrologer	50
89	Other Enterprises	Scrap depot	50
90	Other Enterprises	Storing of Bamboo	50
91	Other Enterprises	Bakelite Shop	50
92	Other Enterprises	Manufacturing of Candle	50
93	Other Enterprises	Husking of Paddy	50
94	Other Enterprises	Rexine Materials	50
95	Other Enterprises	Incense Manufacturing	50
96	Other Enterprises	Storing of ply wood	50
97	Other Enterprises	Generator Service on Hire	50
98	Other Enterprises	General Merchant & Commission Agent	100
99	Other Enterprises	Match Storing	50
100	Other Enterprises	Methilated Spirit	50
101	Other Enterprises	Incense Storing	50
102	Other Enterprises	Leather Goods Processing	50
103	Other Enterprises	Insurance Business	500

104	Other Enterprises	Lime manufacturing	50
105	Other Enterprises	Distributor of any article	100
106	Other Enterprises	Dry Cleaners	50
107	Other Enterprises	Dyers	50
108	Other Enterprises	Quarry Stone	50
109	Other Enterprises	Stainless Steel Shop	50
110	Other Enterprises	Umbrella Shop	50
111	Other Enterprises	Electrical Shop	50
112	Other Enterprises	Email Service/ Courier Service	50
113	Other Enterprises	Paper Stall/Book Stall	50
114	Other Enterprises	Bidi shop	50
115	Other Enterprises	Knitting Shop	50
116	Other Enterprises	Plastic good wholesale	100
117	Other Enterprises	Pan Shop	50
118	Other Enterprises	Fabrication & Engg.	50
119	Other Enterprises	Interior Decorator	100
120	Other Enterprises	Cement Retail	50
121	Other Enterprises	Cement Dealer	100
122	Other Enterprises	Cement Manufacturer	1500
123	Other Enterprises	Home Appliance	50
124	Other Enterprises	Home craft	50
125	Other Enterprises	Music & Band	50
126	Other Enterprises	Cooked Diet Supply	50
127	Other Enterprises	Advertising Agency	50
128	Other Enterprises	Air Conditioner Sales & Service	100
129	Other Enterprises	Artificial Teeth Maker	50
130	Other Enterprises	Stockiest & Trading	50
131	Other Enterprises	Watch Selling & Service	50
132	Other Enterprises	Weight and Measure	50
133	Other Enterprises	Storing of ply wood	50
134	Other Enterprises	Cycle rickshaw	50
135	Other Enterprises	Stockiest of oil cake	50
136	Other Enterprises	Storing/MFG of pottery goods	50
137	Other Enterprises	Storing/Prep of Camphor	50
138	Other Enterprises	Survey Consultancy	50
139	Other Enterprises	Share Trading	50
140	Other Enterprises	Radio Sale	50
141	Other Enterprises	Scavenging	50
142	Other Enterprises	Scrap Auctioneer	50
143	Other Enterprises	Security Guard Supplies	100
144	Other Enterprises	Glass Materials	50
145	Other Enterprises	Manufacturer of Fuel Coke	50
146	Other Enterprises	Manufacturer of optical Frame/Glasses	50
147	Other Enterprises	Marble/Mosaic Material shop (Small)	50
148	Other Enterprises	Glass Materials	50
149	Other Enterprises	M.F.G. of Fuel Cock	50
150	Other Enterprises	M.F.G. of optical Frame/Glasses	50
151	Other Enterprises	Marble/Mosaic Material shop (Big)	100
152	Other Enterprises	Merry Go Round	50
153	Other Enterprises	Methylated Spirit Retail	50
154	Other Enterprises	Carpenter	50
155	Other Enterprises	Cassette Shop	50
156	Other Enterprises	Clearing / Forwarding Agent all kind	50
157	Other Enterprises	Nursery	50
158	Other Enterprises	Optical Shop	50
159	Other Enterprises	Oven Shop sales and repairing	50

160	Other Enterprises	Paper Cup Pasting	50
161	Other Enterprises	Book & Photo Printing	50
162	Other Enterprises	Plastic & Cotton Yarn	50
163	Other Enterprises	Processing Of Phenyl & Others	50
164	Other Enterprises	Quarry Stone Chips Maker	100
165	Other Enterprises	Quarry Stone Dry Powder Maker	100
166	Other Enterprises	Belt Shop	50
167	Other Enterprises	Tailoring Shop	50
168	Other Enterprises	Timber Shop	50
169	Other Enterprises	Bicycle & Bicycle Spare Parts	50
170	Other Enterprises	Copper, Gunmetal, Brass Utensil Shop	50
171	Other Enterprises	Cotton Shop	50
172	Other Enterprises	Battery Shop	50
173	Other Enterprises	Plywood Shop	50
174	Other Enterprises	Plumber	50
175	Other Enterprises	Binding	50
176	Other Enterprises	Battery Manufacturing	50
177	Other Enterprises	Hosiery Products Manufacturing	100
178	Other Enterprises	Toys and Dolls /Soft Toys/Alike (All kind of)	50
179	Other Enterprises	Wool and Woolen Goods Manufacturing (Manual)	50
180	Other Enterprises	Wool and Woolen Goods Manufacturing (Automatic Machine)	50
181	Other Enterprises	Thread Manufacturing Works	50
182	Other Enterprises	Candle Manufacturing Works	50
183	Other Enterprises	Liquid Phenyl and Floor Cleaner Manufacturing Units	50
184	Professionals	Engineering Workshop	100
185	Professionals	Customer Service Point	50
186	Transport Related	Owner of each Lorry/Mini Tractor	50
187	Transport Related	E Rickshaw	50
188	Transport Related	Ferry Service	50
189	Transport Related	Transport commission Agent	50
190	Transport Related	Auto Mobile Showroom	1200
191	Transport Related	Transport Business	300
192	Transport Related	Automobile Spare Parts	50
193	Transport Related	Grease lubricant	50
194	Transport Related	Tires shop	50
195	Transport Related	Pollution Testing	50
196	Transport Related	Tyres & Lubricant Oil	50
197	Transport Related	Tyres-Re-Treading	50
198	Transport Related	Toto Showroom	50
199	Transport Related	Treading of Old Car	50
200	Transport Related	E-rickshaw sale & service	50

The aforesaid Order shall take immediate effect.

By Order of the Governor,
Sd/-
Additional Secretary to the
Govt. of West Bengal
Date : 27.07.2021.

No. 957 / 1(4)/MA/O/C-4/3R-4/2015(Pt.-IV).

Copy forwarded for information and necessary action to :

1. Chairman/Administrator/Board of Administrators,..... Municipality/Notified Area Authority, P.O....., Dist.....
2. Director, State Urban Development Agency
3. P.S to the Hon'ble Minister of State (IC), Urban Development & Municipal Affairs Department
4. P.S to Principal Secretary, UD & MA Department

Additional Secretary to the
Govt. of West Bengal