

Government of West Bengal
Department of Urban Development & Municipal Affairs
(Municipal Affairs Branch)
Poura Prashasan Bhawan
DD1, Sector – I, Salt Lake City, Kolkata – 700 064.

MEMORANDUM

No. 908/MA/O/C-3/2E-42/2016

Dated, Kolkata, the 7th day of June, 2017.

WHEREAS the State Urban Development Agency (hereinafter referred to as SUDA) was formed as a registered Society under the West Bengal Society Registration Act, 1961 in terms of Municipal Affairs Department notification No. 266/C-10/3S-34/90 Pt. IV dated 27th day of May, 1991;

AND WHEREAS the Change Management Unit (hereinafter referred to as CMU) was formed as a registered Society under the West Bengal Society Registration Act, 1961 in terms of Memo No. CMU-47/2003 dated 9th day of June, 2003;

AND WHEREAS the SUDA and the CMU while administering several programmes and reforms activities separately, they are facing difficulties to keep pace with the changing nature of implementation of several Urban Development Programmes and Urban Reforms activities, which need an integrated mission mode approach converging relevant components of several programmes and it has been decided in principal by Urban Development and Municipal Affairs Department for re-structuring of SUDA by way of subsuming CMU with SUDA and retain a total 93 (ninety three) sanctioned posts of SUDA and CMU considering present manpower position;

AND WHEREAS the proposal for merger of CMU with SUDA has been accorded approval by the Finance Department vide their UO No. Group P2/2017-2018/0118 dated 05.05.2017 subject to Cabinet approval and subsequently the proposal has been approved by the State Cabinet in the 23rd meeting held on 29th day of May, 2017 vide Cabinet Sectt. U.O. No. CAB(D) – 376 dated 30.05.2017;

NOW THEREFORE, Governor is pleased hereby to merge SUDA with CMU with immediate effect for avoiding Duplication of efforts/activities and delay in activities, better Coordination/liaison with the ULBs, strengthening monitoring System of development activities in Urban Local Bodies, providing a Single Window access of Urban Local Bodies for all the services and development activities and strengthening E-governance/IT related activities. After merger, the re-organised SUDA will retain total 93 (ninety three) sanctioned posts of SUDA and CMU detail of which is shown in Annexure – I and the summary of the Cadre Posts is shown in Annexure – II separately. Respective cadre controlling Department shall change the Cadre Schedule in respect of the posts belonging to IAS, WBCS (Exe), WBLs and WBA&AS accordingly.

By order of the Governor

Sd /- O. S. Meena
Secretary to the
Government of West Bengal

No. 908/1(150)/MA/O/C-3/2E-42/2016

Dated, Kolkata, the 7th day of June, 2017.

Copy forwarded for information and necessary action to the :-

1. Principal Secretary, Finance Department, Government of West Bengal.
2. Principal Secretary, P and AR & e-Governance Department, Government of West Bengal.
3. Secretary, Law Department, Government of West Bengal.
4. Director, SUDA
5. Chief Executive Officer, Kolkata Metropolitan Development Authority.
6. Director of Local Bodies, West Bengal.
7. Addl. Director, ILGUS
8. Chief Engineer, Municipal Engineering Directorate.
9. Project Director, CMU (erstwhile)
10. Chairman/ Commissioner Municipal Corporation/ Municipality/ NAA
11., Special Secretary, UD & MA Department
12. Joint Secretary, UD & MA Department
13. Joint Secretary, Finance Department, Group P2, Government of West Bengal
14. Joint Secretary, Finance Department, Group T, Government of West Bengal
15. Joint Secretary, P and AR & e-Governance Department, WBCS Cell, Govt. of West Bengal
16. Joint Secretary, P and AR & e-Governance Department, IAS Cell, Govt. of West Bengal
17. PS to MIC, UD & MA Department
18. Sr. PA to the Secretary, UD & MA Department


7/6/17
Joint Secretary to the
Government of West Bengal

ANNEXURE – I

Staff Pattern of SUDA as on 1st day of June, 2017 as approved by Finance Department vide their U.O. Group P2/2017-2018/0118 dated 05.05.2017 and as approved by the State Cabinet in the meeting held on 29th day of May, 2017 vide Cabinet Sectt. U.O. No. CAB(D) – 376 dated 30.05.2017

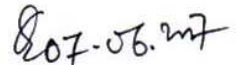
Section	Sl. No .	Designation of Posts	No. of Posts	Initial Scale of Pay (ROPA 2009)	
				Pay Band	Grade Pay
General Administration Section	1	Director under IAS Cadre	1	As per 7th CPC	
	2	Additional Director under WBCS (Exe) Cadre	1	PB-5 : Rs. 37400-60000/-	Rs. 8700/-
	3	Joint Director-Administration under WBCS (Exe) Cadre	1	PB -4B : Rs. 28000-52000/-	Rs. 7600/-
	4	Administrative Officer	1	PB-4A : Rs. 15600-42000/-	Rs. 5400/-
	5	Law Officer from WBLs	1	PB-4B : Rs. 15600-42000/-	Rs. 5400/-
	6	Head Clerk	1	PB - 3 : Rs. 7100-37600/-	Rs. 3900/-
	7	Upper Division Clerk	1	PB-3 : Rs. 7100-37600/-	Rs. 3600/-
	8	Computer Operator cum Upper Division Clerk	1	PB-3 : Rs. 7100-37600/-	Rs. 3600/-
	9	Personal Assistant	3	PB-3 : Rs. 7100-37600/-	Rs. 3600/-
	10	Lower Division Clerk cum Data Entry Operator	18	PB-2 : Rs. 5400-25200/-	Rs. 2600/-
	11	Peon	17	PB -1 : Rs. 4900-16200/-	Rs. 1700/-
Accounts, Finance & Procurement Section	12	Joint Director-Finance under WBA&AS Cadre	1	PB -4B : Rs. 28000-52000/-	Rs. 7600/-
	13	Finance Officer under WBA&AS Cadre	2	PB -4A : Rs. 15600-42000/-	Rs. 5400/-
	14	Accounts Officer	1	PB -4A : Rs. 15600-42000/-	Rs. 5400/-
	15	Municipal Accounts & Finance Coordinator	3	PB-3 : Rs. 9000-40500/-	Rs. 4700/-
	16	Accountant (General)	1	PB-3 : Rs. 7100-37600/-	Rs. 3600/-

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	17	Accountant (Programme)	1	PB-3 : Rs. 7100-37600/-	Rs. 3600/-
	18	Cashier	1	PB -2 : Rs. 5400-25200/-	Rs. 2600/-
	19	Accounts Assistant – Programme	5	PB -2 : Rs. 5400-25200/-	Rs. 2600/-
Planning, Monitoring, Evaluation & MIS Section	20	Joint Director - Planning under WBCS (Exe) Cadre	1	PB -4B : Rs. 28000-52000/-	Rs. 7600/-
	21	Chief Manager- Planning & Monitoring	1	PB -4B : Rs. 28000-52000/-	Rs. 7600/-
	22	MIS Officer	1	PB -4A : Rs. 15600-42000/-	Rs. 5400/-
	23	IEC & Capacity Building Officer	1	PB -4A : Rs. 15600-42000/-	Rs. 5400/-
	24	Programme Coordinator	4	PB -3 : Rs. 9000-40500/-	Rs. 4700/-
	25	Urban Planner	1	PB -3 : Rs. 9000-40500/-	Rs. 4700/-
	26	System Analyst	1	PB -3 : Rs. 9000-40500/-	Rs. 4400/-
	27	MIS Assistant	1	PB -2 : Rs. 5400-25200/-	Rs. 2600/-
Social Development & Livelihood Section	28	Joint Director - Social Development under WBCS (Exe) Cadre	1	PB -4B : Rs. 28000-52000/-	Rs. 7600/-
	29	Advisor	1	PB -4B : Rs. 28000-52000/-	Rs. 7600/-
	30	Social Development Officer	1	PB -4A : Rs. 15600-42000/-	Rs. 5400
	31	Marketing & Entrepreneurship Development Officer	1	PB -4A : Rs. 15600-42000	Rs. 5400/-
Engineering Section	32	Joint Director-Projects under WBCS (Exe) Cadre	1	PB -4B : Rs. 28000-52000/-	Rs. 7600/-
	33	Executive Engineer	2	PB -4B : Rs. 28000-52000/-	Rs. 7600/-
	34	Assistant Engineer	2	PB -4A : Rs. 15600-42000/-	Rs. 5400/-
	35	Architect	1	PB -4A : Rs. 15600-42000/-	Rs. 5400/-

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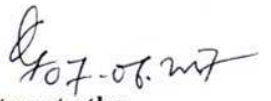
	36	Sub-Assistant Engineer	1	PB -3 : Rs. 9000-40500	Rs. 4400
IT/e-Governance Section	37	Chief Manager -IT	1	PB -4B : Rs. 28000-52000	Rs. 7600
	38	Software Manager	2	PB -4A : Rs. 15600-42000	Rs. 5400
	39	GIS Assistant	1	PB -2 : Rs. 5400-25200/-	Rs. 2600/-
Health Section	40	Chief Public Health Officer	1	PB -4B : Rs. 28000-52000/-	Rs. 7600/-
	41	Public Health Officer	3	PB -4A : Rs. 15600-42000/-	Rs. 5400/-
	42	Public Health Officer (Training)	1	PB -4A : Rs. 15600-42000	Rs. 5400
	43	MIES Officer	1	PB -4A : Rs. 15600-42000/-	Rs. 5400/-
Total			93		


 Secretary to the
 Government of West Bengal

Summary of the Cadre posts under SUDA

(As on 1st day of June, 2017 as approved by Finance Department vide their U.O. Group P2/2017-2018/0118 dated 05.05.2017 and as approved by the State Cabinet in the meeting held on 29th day of May, 2017 vide Cabinet Sectt. U.O. No. CAB(D) – 376 dated 30.05.2017)

Sl No.	Service Cadre	Name of the Post	Corresponding Sl. No. at Annexure - I	Number of Posts	Total
1	IAS	Director	1	1	1
2	WBCS(Exe)	Additional Director	2	1	5
		Joint Director – Administration	3	1	
		Joint Director – Planning	20	1	
		Joint Director – Social Development	28	1	
		Joint Director - Projects	32	1	
3	WBLS	Law Officer	5	1	1
4	WBA&AS	Joint Director – Finance	12	1	3
		Finance Officer	13	2	


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