

**Government of West Bengal**  
**Urban Development & Municipal Affairs Department**  
**Municipal Affairs Branch**  
**NAGARAYAN, 6<sup>th</sup> Floor**  
**DF – 8, Sector – I, Salt Lake City, Kolkata – 700064**

**NOTIFICATION**

**No. 867/MA/O/C-4/3R-4/2011 dated, 22<sup>nd</sup> December, 2017.** –In exercise of the powers conferred by section 417, read with sub-section (4) of section 54 of the West Bengal Municipal Act, 1993 (West Ben. Act XXII of 1993) (hereinafter referred to as the said Act), the Governor after previous publication is pleased hereby to make the following amendment in the West Bengal Municipal Employees' (Recruitment) Rules, 2005, published under notification No. 443/MA/O/C-4/3C-5/2001 dated the 12<sup>th</sup> day of September, 2006 (hereinafter referred to as the said rules):-

**Amendments**

In rule 4 of the said rules, -

(a) in sub-rule (1), -

(1) after entry 1, insert the following entry:-

“1A. Law Officer:  Method of recruitment:	By deputation from the officers belonging to cadre of the West Bengal Legal Service under Law Department.”,
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(2) after entry 2, insert the following entry:-

“2A. Personal Assistant:  (a) Method of recruitment:  (b) Qualification:	By direct recruitment;  For direct recruitment - (a) passed Higher Secondary or equivalent examination from any recognized Board;  (b) Diploma in Computer Application; and  (c) 80 words per minute stenography speed, and English typing speed of 30 words per minute.”;
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(3) after entry 3, insert the following entry :-

<p>“3A. Work Assistant:</p> <p>(a) Method of recruitment:</p> <p>(b) Qualification:</p>	<p>By direct recruitment.</p> <p>Passed Madhyamik from the West Bengal Board of Secondary Education or its equivalent and shall have Diploma in Computer Application from a reputed organization with the ability of typing on Computer at the speed of 20 words per minute in English.”;</p>
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(4) omit entry 5 and content relating thereto;

(5) in entry 9, -

(a) after the words “Peon/ Helper/ Mazdoor”, insert the words and sign “/ Attendant/ Ambulance Attendant/ Messenger”; and

(b) in clause (b), after the words “the candidate shall”, omit the words “be able to read and write Bengali or Nepali, and”;

(6) in entry 10, in clause (ii), after the words “eligible for promotion”, insert the words “on the basis of seniority-cum-merit **and performance** of the candidate. For selection of the candidate for the post the merit **and performance** of the candidate shall be decided by a Selection Committee constituted for the purpose.”;

(7) in entry 12, for clause (i), substitute the following clause:-

“(i) for direct recruitment, the candidate has passed Madhyamik or equivalent examination from any recognized Board having at least two years’ experience in accounting. Candidates having good knowledge in computers and Accounting Software will get preference.”;

(8) in entry 15, for the words “Surveyorship or similar technical qualification”, substitute the words “Certificate of Surveyorship”;

(9) after entry 18, insert the following entry:-

<p>“18A. Executive Engineer:</p> <p>Method of recruitment and Qualification</p>	<p>: by promotion on the basis of seniority-cum-merit <b>and performance</b> of the employees in the regular post of Assistant Engineer with at least ten years experience in the said post in municipal works.</p>
<p>18B. Structural Engineer:</p> <p>(a) Method of recruitment</p> <p>(b) Qualification</p>	<p>: by direct recruitment.</p> <p>: (a) A post graduate degree in Structural Engineering from a Government recognized University or an equivalent engineering qualification recognized by the Government and shall have at least three years experience in structural design and execution of work of different classes of buildings in areas other than the Municipalities in hill areas; or</p> <p>(b) A bachelor degree in Civil/ Construction Engineering from a Government recognized University or an equivalent engineering</p>

