

**Government of West Bengal**  
**Department of Urban Development and Municipal Affairs**  
**(Municipal Affairs Branch)**  
**NAGARAYAN, 6<sup>th</sup> Floor,**  
**DF – 8, Sector – 1, Salt Lake, Kolkata - 700064**

No. 46/MA/O/C-4/2M-11/2017

Dated: 15<sup>th</sup> January, 2018.

**ORDER**

The e-Tendering for State Government Offices and State Public Sector Undertakings, Local Bodies, Autonomous Bodies, Para-Statals etc through centralized e-Tender/e-Auction Portal of the State Government for tenders with value of Rupees Five Lakh and above was made mandatory under Finance Department Notification No 6932 – F (Y) dated 29.08.2013 and Chief Executive Officers/Finance Officers/Secretary and other Office Bearers of such Organizations has been held responsible if proper e-Tender/e-Auction procedure is not observed in such Institutions under Finance Department Notification No 4884 – F (Y) dated 15.09.2016.

Finance Department has also made mandatory to observe the e-Tender process in respect of own fund of the Local Bodies vide their Memorandum No.7415-E(Y) dated, 04.12.2017.

Now, after careful consideration, the Governor has been pleased to decide that the following officers will be a Member of the Tender Committee of the Concerned ULB:

1. In-Service Finance Officers wherever posted in the Urban Local Bodies (ULBs). They will ensure observance of e-Tender/e-Auction procedure in such Institutions in terms of Finance Department Notification No 4884 – F (Y) dated 15.09.2016;
2. The concerned Executive Engineer of Municipal Engineering Directorate (MED) in respect of Schemes taken up by the ULB with Project Value of Rupees Fifty Lakh and above out of State Plan Fund/ Centrally Sponsored Scheme (CSS).
3. One Assistant Engineer of MED of the concerned Division in respect of Project Value below Rupees Fifty Lakh from State Plan Funds.

The Governor has further been pleased to direct that the Superintending Engineer of the concerned Circle of MED will monitor the e-Tendering Process adopted by the concerned Municipal Body.

This Order has been issued with approval of the Competent Authority and will take immediate effect.

Sd./- Santanu Das  
**Joint Secretary to the**  
**Government of West Bengal.**

No. 46/1(250)/MA/O/C-4/2M-11/2017

Dated: 15<sup>th</sup> January, 2018.

Copy forwarded for information and taking necessary action to, the:

- 1) Chairman/ Chairperson, \_\_\_\_\_ Municipality/Notified Area Authority, P.O. \_\_\_\_\_, District \_\_\_\_\_.
- 2) Joint Secretary, Finance (Audit) Department, Government of West Bengal.
- 3) Secretary, Municipal Engineering Directorate, West Bengal.
- 4) Chief Engineer, Municipal Engineering Directorate, West Bengal.
- 5) District Magistrate, \_\_\_\_\_, P.O. \_\_\_\_\_, District \_\_\_\_\_.
- 6) Commissioner, Asansol / Bidhannagar / Chandernagore / Durgapur / Howrah / Siliguri Municipal Corporation, P.O. \_\_\_\_\_, Dist.- \_\_\_\_\_.
- 7) Executive Officer, \_\_\_\_\_ Municipality, P.O. \_\_\_\_\_, District \_\_\_\_\_.
- 8) The PS to Hon'ble M.I.C., UD & MA Department.
- 9) Sr. PA to the Secretary, UD & MA Department.

  
15/1/2018  
Joint Secretary.