

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF URBAN DEVELOPMENT & MUNICIPAL AFFAIRS
"NAGARAYAN", DF-8, SECTOR-I, SALT LAKE, KOLKATA-700 064.

No : 4103-UD/O/M/ESTT /E-19/2014 (Pt-I)

Date: 25.08.2022

NOTIFICATION

In exercise of the power conferred by sub-section 2 of the Section 3 of the West Bengal Right to Public Services Act , 2013, and in partial modification of the Notification No: 3440-UD/O/M/ESTT/E-19/2014 (Pt-I). Dated: 10th Aug, 2021, the Governor is pleased to notify the following service along with the stipulated time limit for rendering the service, the Designated Officer responsible for providing the service, the Appellate Officer and the Reviewing Officer as appended below for the purpose of time bound disposal of **Online Municipal Mutation with Assessment by the Urban Local Bodies under the Department of Urban Development and Municipal Affairs Government of West Bengal .**

Department of Urban Development and Municipal Affairs, Government of West Bengal				
Sl. No.	Service	Designated Officer and Stipulated time limit	Appellate Officer and Stipulated time limit	Reviewing Officer and Stipulated time limit
1.	Online Municipal Mutation with Assessment	Commissioner/ Executive Officer 15 (fifteen) days from the date of application for Mutation Certificate	Mayor/ Chairman/ Chairperson/ Administrator Timeline- 30days	Joint Secretary in the Department Timeline- 60days

This Notification is issued in the interest of public service and shall take immediate effect.

By order of the Governor,

Sd/-

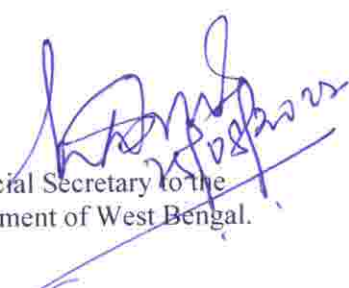
Principal Secretary to the
Government of West Bengal

Date: 25.08.2022

No : 4103/1(8)-UD/O/M/ESTT /E-19/2014 (Pt-I)

Copy forwarded for information and necessary action to:-

- 1) Mayor.....Municipal Corporation.
- 2) Commissioner Municipal Corporation.
- 3) Chairman/Chairperson/ Administrator..... Municipality / Notified Area Authority.
- 4) Executive Officer..... Municipality/Notified Area Authority.
- 5) Chief Engineer, Municipal Engineering Directorate.
- 6) State EoDB Team, MSME&T Department.
- 7) P.S. to Hon'ble Minister-in-Charge of U.D & M.A Department.
- 8) Sr. P.S. to Pr. Secretary of U.D & M.A Department.


Special Secretary to the
Government of West Bengal.