

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF URBAN DEVELOPMENT & MUNICIPAL AFFAIRS
"NAGARAYAN", DF-8, SECTOR-I, SALT LAKE, KOLKATA-700 064.

No : 4100-UD/O/M/ESTT /E-19/2014 (Pt-I)

Date: 25.08.2022

NOTIFICATION

In partial modification of Notification No: 2748-UD/O/M/ESTT/E-19/2014 (Pt-I). Dated: 16.10.2020 read with Notification No.2453-UD/O/M/ESTT./E-19/2014 (Pt-1) dated.19.07.2017 and Notification No.1716-UD/O/M/ESTT./E-19/2014 (Pt-1) dated. 26.05.2017 issued by this Department under sub-section (2) of section 3 of the West Bengal Right to Public Services Act,2013, the renewed timelines specifying the services are mentioned in the table hereunder.

Sl. No. (I)	Services provided by the Urban Local Bodies (II)	Designated Officer (D.O.) (III)		Appellate Officer (A.O.) (IV)	Reviewing Officer(R.O.) (V)
		Designation	Stipulated Time limit	Designation	Designation
1.	Sanction of Building Plan	Concerned Authority of ULB	15 Days	Mayor / Chairman / Chairperson / Administrator Timeline-30 days	Joint Secretary of the Department Timeline-60 days
2.	Plinth inspection and Certificate of inspection after completion of plinth label construction	Concerned Authority of ULB	05 Days	Mayor / Chairman/ Chairperson / Administrator Timeline-15 days	Joint Secretary of the Department Timeline-25 days
3.	Occupancy Certificate	Concerned Authority of ULB	25 Days	Mayor / Chairman/ Chairperson / Administrator Timeline-30 days	Joint Secretary of the Department Timeline-60 days

This Notification is issued in the interest of public service and shall take immediate effect.

By order of the Governor,

Sd/-

Principal Secretary to the
Government of West Bengal

No : 4100/(8)-UD/O/M/ESTT /E-19/2014(Pt-I)

Date: 25.08.2022

Copy forwarded for information and necessary action to:-

- 1) Mayor.....Municipal Corporation.
- 2) Commissioner Municipal Corporation.
- 3) Chairman/Chairperson/ Administrator..... Municipality / Notified Area Authority.
- 4) Executive Officer..... Municipality/Notified Area Authority.
- 5) Chief Engineer, Municipal Engineering Directorate.
- 6) State EoDB Team, MSME&T Department.
- 7) P.S. to Hon'ble Minister-in-Charge of U.D & M.A Department.
- 8) Sr. P.S. to Pr. Secretary of U.D & M.A Department.

Special Secretary to the
Government of West Bengal.