

**GOVERNMENT OF WEST BENGAL**  
**DEPARTMENT OF URBAN DEVELOPMENT AND MUNICIPAL AFFAIRS**  
**(MUNICIPAL AFFAIRS BRANCH)**  
**POURA PRASASHAN BHABAN**  
**DD – 1, SECTOR – I, SALT LAKE, KOLKATA – 700 064.**

No. 168/(5)/MA/O/C-4/3R-9/2002

Dated, Kolkata, the 17<sup>th</sup> day of March, 2017

From: *Joint Secretary to the Government of West Bengal*

- To: 1) Chief Engineer, Municipal Engineering Directorate,  
Government of West Bengal, Bikash Bhaban, Salt Lake, Kolkata – 91.
- 2) Director of Local Bodies, West Bengal, Purta Bhaban, Salt Lake, Kolkata – 91.
- 3) Director, State Urban Development Agency.
- 4) Additional Director, ILGUS.
- 5) Member Secretary, West Bengal Valuation Board.

**Subject: Installation of Mobile Tower on top of various Government buildings to improve Mobile Connectivity and provision of In Building Solution (IBS) for boosting the network coverage inside the buildings.**

Sir,

In continuation of this Department earlier letter No. 492/MA/O/C-4/3R-9/2002 Dated, Kolkata, the 28<sup>th</sup> day of November, 2016 regarding construction of telecom tower in the municipal areas by different telecom companies/ agencies for implementation of project for laying of optical fiber cable and similar infrastructure projects related to telecom and broadband services, I am directed to forward herewith a copy of the memorandum issued by Public Works Department, Government of West Bengal vide order No. 66-W(C)/1M – 53/14 dated 02.02.2017 (copy enclosed) regarding installation of Mobile Tower on top of various Government buildings to improve Mobile Connectivity and provision of In Building Solution (IBS) for boosting the network coverage inside the buildings.

Yours faithfully,

  
*Joint Secretary to the Government of West Bengal*

Dated, Kolkata, the 17<sup>th</sup> day of March, 2017

No. 168/1(130)/MA/O/C-4/3R-9/2002

Copy forwarded for information to the -

- 1) Municipal Commissioner/ Commissioner, ..... Municipal Corporation.  
P.O. ...., Dist. ....
- 2) The Chairman/ Chairperson/ Administrator,  
\_\_\_\_\_ Municipality/ Notified Area Authority/ Industrial Township Authority  
P.O. \_\_\_\_\_, Dist. \_\_\_\_\_.
- 3) Joint Secretary, Public Works Department (Works Branch), Government of West Bengal, Nabanna,  
325 Sarat Chatterjee Road, Howrah -711102.
- 4) P.S. to the Minister-in-Charge, Department of Urban Development and Municipal Affairs.
- 5) Sr. P.A. to the Secretary, Department of Urban Development and Municipal Affairs.

  
17/3/2017  
*Joint Secretary*

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J.S.(S.S.)  
/

**Government of West Bengal  
Public Works Department  
Works Branch  
Nabanna, Howrah**

No.66-W(C)/1M-53/14

Dated: 02.02.2017

**MEMORANDUM**

**Sub: Installation of Mobile Tower on top of various Government buildings to improve Mobile Connectivity and provision of In Building Solution (IBS) for boosting the network coverage inside the buildings-Matters thereof**

A number of major Telecom service providers have been requesting the State Government for some time past to allow installation of Mobile Towers on top of Government Buildings for boosting network coverage in the area. Such requirement is all the more in Central business district and areas with concentration of Government Buildings. The mobile service providers are willing to bear all expenses towards installation, infrastructure development, rental etc. for all such locations.

The State Government is also considering the necessity to provide In Building Solution (IBS) / alternative solution inside different Government buildings for boosting the network coverage inside the buildings by the major Telecom Service Providers in West Bengal.

After careful consideration of the above matter, the undersigned is directed by order of the Governor to say that the Governor has been pleased to lay the following guidelines for installation of Mobile Towers in different State Government Buildings in West Bengal. The guidelines also have provision for installation of "In Building Solution (IBS)" for boosting the network coverage inside the buildings. These permissions are subject to fulfillment of certain technical and financial criteria and after license agreement being executed in between the licensee / permit holder / Service Provider and the State Government on following terms and conditions:-

**(A) For Installations of Mobile tower :-**

**General Conditions**

1. Permission for installation of Telecom Tower / mast / pole at different Government Buildings in West Bengal may be accorded as per the agreement with the interested Telecom Service Provider to be executed for a period of 3 (three) years only for the purpose of providing Telecom connectivity in that area. The Service provider should



be duly authorized under Universal Service Access License granted by the Department of Telecommunications, Government of India, under Section 4 of the Indian Telegraph Act, 1885.

2. On behalf of State Government initially such permission would be granted by the Secretary In Charge of department owning the building (in case of departmental buildings) and PWD Secretary in case of buildings on the books of PWD.
3. On behalf of State Government, the license agreement shall be executed by Superintending Engineer of the concerned circle of PWD, in case of buildings on the books of PWD. In case of departmental buildings such licence would be executed by a "designated official" to be notified by the department owning the building.
4. The application for installation of the Mobile Tower has to be made to the Superintending Engineer of the concerned circle of PWD or the designated official of the State Government as the case may be. The application for installation of Telecom Tower has to be finalized and Intimation for sanction, if given, has to be issued within 15 (fifteen) working days from the end of the Superintending Engineer of the Circle concerned of PWD or the designated official of the State Government. Thereafter, the permission certificate for installation of telecom tower/mast/pole has to be issued within 7 working days from the date of execution of agreement between the Competent Government Authority and the Telecom service Provider.
5. PWD/Concerned Government Authority reserves the right to withdraw the permission given to a Licensee for installation of Telecom Tower / mast / pole at any time in the interest of Public Service without assigning any reason whatsoever; in case the space is required by Government or due to non compliance of any of the terms and conditions of the licence agreement, and in that event, Licensee shall shift materials etc. at his own cost. In cases where permission is withdrawn due to departmental requirement, the balance of license fee / would be refunded to the licensee (operator).
6. The Licensee cannot use the tower/mast/pole for any other purpose other than the specific purpose for which the permission is given to the service provider.
7. Without the permission from licensing authority (department concerned) the licensee shall not be allowed to provide facilities for additional service provider from

same tower/ mast/pole. For every additional service provider additional license fee shall be levied as per details given in para 9.

**Tariffs:**

**8. Tariffs for Installation of Mobile tower:-** The Telecom Service Provider has to deposit the following fees/charges for installation of Mobile Tower, the rates of which are given in Para 9 of this Notification :-

**8.1 One time Sanction fee after sanction is provided by the competent authority -**

The Telecom Service provider shall have to pay the one-time Sanction Fees at the rate mentioned at Para 9 of this Notification immediately upon receiving the intimation of the sanction of the application for grant of permission for Installation of Mobile Tower by the PWD/Concerned Government authority.

**8.2 One-time payment (initial premium) before execution of License agreement -**

The Telecom Service Provider shall have to deposit one-time payment (initial premium) at the rate mentioned at Para 9 of this Notification before execution of agreement.

**8.3 Licence fees inclusive of all recurring charges for the utilities, viz. electricity, water, etc. -**

12 months Advance Monthly Charges/license fees at the rate mentioned at Para 9 of this Notification shall be paid by the Telecom Service Provider within 15th day from the date of issue of Permission Certificate for installation of Telecom Service through tower / mast / pole etc, for the first year of three years license period. For subsequent years of the three years period for which license has been granted, the 12 months advance license fee shall be deposited within the last working day of the previous license year.

**8.4** In case of withdrawal of the permission given to a Telecom Service Provider for installation of Telecom Tower / mast / pole; refund of license fee, on pro-rata basis would be made by PWD/Concerned Government Authority, if such withdrawal is not due to non-compliance of any of the terms and conditions of the licence agreement.



**9. Rates of different types of tariffs payable for installation of Mobile Tower/pole/Mast :-**

Description of fees	For areas of Kolkata Municipal Corporation, Howrah Municipal Corporation, Bidhannagar- Rajarhat Municipal Corporation.	For areas which fall under the balance areas under KMDA, Municipal Corporations other than those mentioned in Column (ii) and different Municipalities within the State of West Bengal.	For other areas within the State of West Bengal which are not covered under the two categories mentioned at Column (ii) & Column (iii)
(i)	(ii)	(iii)	(iv)
One-time Sanction Fees	Rs.2.00 Lakhs (Rupees Two Lakh) only per Mobile tower / mast / pole	Rs.1.50 Lakhs (Rupees One Lakh Fifty Thousand) only per Mobile tower / mast / pole	Rs.1.20 Lakhs (Rupees One Lakh Twenty Thousand) only per Mobile tower / mast / pole
One-time payment (initial premium) before execution of agreement	Rs.1.50 Lakh (Rupees One Lakh Fifty Thousand) only	Rs.1.50 Lakh (Rupees One Lakh Fifty Thousand) only	Rs.1.50 Lakh (Rupees One Lakh Fifty Thousand) only
Licence fees inclusive of all recurring charges for the utilities, viz. Rentals, electricity, water, etc for each tower having single Telecom Service Provider	Rs.40,000.00 (Rupees Forty Thousand) only per 10 sq.m. of area or part thereof (for installation of tower / mast / pole).	Rs.30,000.00 (Rupees Thirty Thousand) only per 10 sq.m. of area or part thereof ( for installation of tower / mast / pole)	Rs.20,000.00 (Rupees Twenty Thousand) only per 10 sq.m. of part thereof (for installation of tower / mast / pole).
Additional Licence fees for additional Telecom Service Provider	Rs.30,000.00 (Rupees Thirty Thousand) per additional Telecom Service Provider. For each tower, maximum 4 (four) nos. Telecom Service providers shall be allowed.	Rs.22,500.00 (Rupees Twenty Two Thousand Five Hundred) per Telecom Service Provider. For each tower, maximum 4 (four) nos. Telecom Service Provider shall be allowed.	Rs.15,000.00 (Rupees Fifteen Thousand) per Telecom Service Provider. For each tower, maximum 4 (four) nos. Telecom Service Provider shall be allowed.

**10. Renewal of license :** The permission for installation of mobile tower may be renewed after every 3 (three) years at the discretion of the PWD/Concerned Government authority as per prevailing Government rules, at an enhanced rate of 15 % over the previous License fee, if the licensee is found to be compliant with the license conditions. Application for renewal of license has to be made by the Telecom service Provider, atleast one month prior to the expiry of licence period.

**11. Delayed payment of license fees -** For delayed payment of licence fees beyond the period mentioned at Para 8.3 of this Notification above, simple interest @18% per annum on licence fees shall be charged. Delayed payment of licence fees may be allowed only upto 3 (three) months and after that PWD/Designated official of the concerned Department may withdraw the permission given to the Telecom Service Provider without assigning any reason thereof.

**(B) For In Building Solutions(IBS):-**

**12.** In addition to provisioning of tower facilities, the mobile companies provide In Building Solution (IBS) for boosting the network coverage inside the building. This requires wiring and installation of small equipments.

**13. Tariff for installation of IBS:** For this purpose, a one-time fees of Rs. 1.00 Lakh (Rupees One Lakh) only per 1,000 sq.m. of built up area on pro-rata basis would be payable by the mobile company. No further charges would be payable for the same.

The guidelines of all existing orders in this respect which are not repugnant to the provisions of this order will also prevail.

This is issued with the concurrence of Finance Department vide their U.O. No. Group F/2016-2017/0131 dated 30.01.2017.

This may be brought to the notice of all State Government Departments and others concerned.

The standard licence agreements are being issued separately.



(Indevar Pandey)  
Principal Secretary  
Public Works Department



No. 66/1(200)-W(C)/1M-53/14

Dated:02.02.2017

Copy forwarded for information and necessary action to:-

1. The Principal Accountant General (A&E), West Bengal.
2. The Finance Department, Group-'T'.
3. The Finance (Budget) Department.
4. ✓ The Additional Chief Secretary/ Principal Secretary/Secretary, Municipal Affairs  
----- Department. (All)
5. The Divisional Commissioner \_\_\_\_\_ Division.
6. The District Magistrate, \_\_\_\_\_ (all districts).
7. The Engineer-in-Chief & Ex-Officio Secretary, PWD.
8. The Chief Engineer (All), P.W. Directorate /P.W.(Roads) Wing / Social Sector /  
Electrical, PWD.
9. The Superintending Engineer (All), P.W. Directorate /P.W.(Roads) Wing / Social  
Sector / Electrical, PWD.
10. The Financial Adviser, PWD.
11. Technical Secretary, P.W. Department.
12. The Executive Engineer (All), P.W. Directorate /P.W.(Roads) Wing / Social Sector /  
Electrical, PWD.
13. The Executive Engineer, Kolkata IT Division, PWD. He is requested to upload the  
Memorandum in PWD website.

*[Signature]*  
Joint Secretary

Public Works Department

No.66/2(4)-W(C)/1M-53/14

Dated: 02.02.2017

Copy forwarded for information to:-

1. The Principal Secretary to the Hon'ble Chief Minister, West Bengal.
2. The P.S. to Hon'ble M.I.C., Public Works Department.
3. The Senior P.S. to the Chief Secretary to the Government of West Bengal
4. The Sr.Pr.S. to the Principal Secretary, PWD.

*[Signature]*  
Joint Secretary,

Public Works Department.