

**GOVERNMENT OF WEST BENGAL**  
**Department of Urban Development & Municipal Affairs**  
**“Nagarayan”**  
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No.1419/MA/O/C-4/1M-31/2015(Pt-IV)

Date :08.11.2021

**ORDER**

In view of the power conferred by Section 118 of the West Bengal Municipal Act, 1993 (West Bengal Act XXII of 1993), the Governor is pleased hereby to make the following amendments in the Guidelines in relation to the Enlistment of Profession, Trade and Callings in the Municipalities, issued under this Department's Notification No. 569/MA/O/C-4/3R-4/2015 dated Kolkata 19<sup>th</sup> day of August, 2015 and Notification No. 806/MA/O/C-4/3R-4/2015 dated 26.08.2019 (hereinafter referred to as the said Guidelines).

**Amendments**

In the said guidelines in Annexure-I [referred Clause 3(i)], the following nature of **trades, trade names and the corresponding annual application fees** for the Municipalities shall be added as per List “A” attached herewith.

The aforesaid Order shall take immediate effect.

Enclo : As stated

By Order of the Governor,

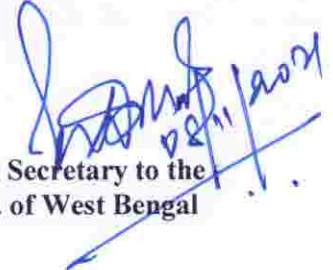
*sd/-*  
**Special Secretary to the  
Govt. of West Bengal**

No. 1419/1(4)/MA/O/C-4/1M-31/2015(Pt-IV)

Date :08.11.2021

Copy forwarded for information and necessary action to :

1. Chairman/Administrator/Chairperson of the Board of Administrators  
.....Municipality/NAA P.O..... Dist.....
2. Director, State Urban Development Agency
3. P.S. to the Hon'ble Minister of State (IC), Urban Development & Municipal Affairs  
Department
4. P.S. to Principal Secretary, UD & MA Department.

  
**Special Secretary to the  
Govt. of West Bengal**

**List -"A"**

Sl No	Trade Category	Nature of Trade	Application Fees for Municipalities (INR)
1	Enterprises dealing with non food items	Spices Grinding	50
2	Other Enterprises	Door To Door Sare Sale	50
3	Other Enterprises	UTENSIL ON HIRE	50
4	Enterprises dealing with non food items	TYRE SHOP	120
5	Enterprises dealing with non food items	Lubricating Oil Seller-	120
6	Enterprises dealing with non food items	Insulator Box	50
7	Enterprises dealing with non food items	Incense Stick	50
8	Other Enterprises	TOTO PARTS SALES	50
9	Enterprises dealing with non food items	Mobile Phone Sales And Service , Variety Shop	120
10	Other Enterprises	Mfg. Of Organic Manure	120
11	Other Enterprises	Photography And Studio Shop	50
12	Other Enterprises	Xerox And Stationary Shop	120
13	Enterprises of Ornamental or Fancy Items	Fabric Work-Small	50
14	Enterprises dealing with non food items	Distributor Of Telecom Goods	50
15	Other Enterprises	Cooling Machine Repairing	50
16	Enterprises related with Computer	Computerised Printing Job-Big	120
17	Enterprises related with Computer	Computerised Printing Job-Small	50
18	Enterprises related with Computer	Computer DTP-Medium	120
19	Enterprises related with Computer	Computer DTP-Small	50
20	Enterprises dealing with non food items	Cloth and Bedding	50
21	Other Enterprises	Clay Materials and Models	50
22	Enterprises dealing with food items	Bread Biscuits Seller-Small	50
23	Enterprises dealing with food items	Biscuit Seller-small	50
24	Enterprises dealing with food items	Biscuit Chanachur Seller-Medium	120
25	Other Enterprises	Mfg. Of Jute And Cotton Bag	50
26	Enterprises related with Computer	Computer Hardware Seller	50
27	Enterprises dealing with non food items	MANUFACTURING OF NUT- BOLT	50
28	Enterprises dealing with non food items	RESELLER OF GLASS	50
29	Enterprises dealing with food items	Vegetable (Any Item)	50
30	Health Institutions	Retail Seller of Medicine(Bio and Non Bio)	50
31	Enterprises dealing with food items	Chira Muri Murki Sale	50
32	Other Enterprises	Lottery Shop (Wholesale)	120
33	Enterprises dealing with food items	Confectionery	50
34	Enterprises dealing with food items	pan masala	50
35	Health Institutions	Physiotherapy Treatment	50
36	Enterprises dealing with non food items	Old Furniture Seller	50
37	Enterprises dealing with food items	Crushing Of Mustard Seeds	50
38	Enterprises dealing with food items	Coconut Oil Packaging	50
39	Enterprises dealing with food items	Coconut Oil Mill	120
40	Other Enterprises	Clay Artist	50
41	Enterprises dealing with food items	Chita Gur Retail	50

42	Enterprises dealing with food items	Chira,Muri Mill And Atta,Besan Etc.	50
43	Other Enterprises	CAR DORI MAKING	50
44	Enterprises dealing with food items	Procurement of paddy	50
45	Other Enterprises	Seasonable Crops	50
46	Other Enterprises	Broken And Damage Iron Material And Wastage Paper ,Cartoons Etc	50
47	Enterprises dealing with food items	Batasa Factory	50
48	Other Enterprises	Bangles Manufacturer	120
49	Enterprises of Ornamental or Fancy Items	REPAIRING OF GOLD CHAIN	120
50	Other Enterprises	Pest Controlling	50
51	Enterprises dealing with non food items	Napkin Manufacturer	120
52	Other Enterprises	Laundry (with workshop)-Small	50
53	Enterprises dealing with non food items	Ice and Salpata Seller-Big	120
54	Enterprises dealing with non food items	Abir Manufacturing	120
55	Other Enterprises	Readymade blouse whole selling	120
56	Other Enterprises	Brom stick	50
57	Other Enterprises	GREEN LEAF SUPPLIER	50
58	Other Enterprises	ICE CREAM MANUFACTURING SMALL SACLE	50
59	Other Enterprises	Home delivery service	50
60	Other Enterprises	Mfg. Of Pouch, Packet And Printing	50
61	Health Institutions	Free Clinical Health Centre	50
62	Other Enterprises	PET FOODS, ACCESSORIES AND OTHER PRODUCTS	50
63	Other Enterprises	Mfg. Of Alluminium Items	120
64	Transport Related	Electronics Goods , E- Rickshaw Automobiles And Consumer Goods Selling	120
65	Other Enterprises	Book Shop	50
66	Other Enterprises	Office For Lift Maintanance And Erection	120
67	Enterprises dealing with food items	FROZEN MEAT AND DAIRY PRODUCT	50
68	Other Enterprises	Mfg. Of Aceed And Chemical And Detergent Powder	120
69	Other Enterprises	Manufacturing of Dal Bori	50
70	Other Enterprises	RENTING OF IMMOVABLE PROPERTY	50
71	Hotels or Boarding House or Guest Houses	Hotel Restaurant Cum Bar (Sarai)- Big	1500
72	Hotels or Boarding House or Guest Houses	Hotel ( Residential )-Big-1	900
73	Hotels or Boarding House or Guest Houses	Hotel ( Residential )-Big	900

74	Hotels or Boarding House or Guest Houses	Hotel ( Residential )-Medium-1	600
75	Hotels or Boarding House or Guest Houses	Hotel ( Residential )-Medium	600
76	Hotels or Boarding House or Guest Houses	Hotel ( Residential )-Small-1	300
77	Hotels or Boarding House or Guest Houses	Hotel ( Residential )-Small	300
78	Enterprises of Ornamental or Fancy Items	Gold Ornaments Reseller	120
79	Enterprises dealing with non food items	Fridge, A.C Sale and Service-Small	50
80	Enterprises dealing with non food items	Fishing Goods Seller-small	50
81	Enterprises of Ornamental or Fancy Items	Embroidery big	120
82	Enterprises of Ornamental or Fancy Items	Embroidery small	50
83	Enterprises dealing with non food items	Ice and Salpata Seller	50
84	Other Enterprises	Electrical Survey, Designing and Erection	50
85	Other Enterprises	Dotpen Assembleing	50
86	Other Enterprises	Darma Business	50
87	Other Enterprises	Cycle Stand	50
88	Other Enterprises	Leather Items Repairing Centre	50
89	Other Enterprises	STATIONERY DISTRIBUTORSHIP	120
90	Other Enterprises	STATIONERY SMALL SCALE	50
91	Other Enterprises	STATIONERY LARGE SCALE	120
92	Other Enterprises	STATIONERY AND GENERAL GOODS	50
93	Health Institutions	AGRICULTURE MEDICINE	50
94	Other Enterprises	BAMBOO AND WOODS RENTAL	50
95	Other Enterprises	Mobile Phone Sales And Service, Variety Shop	50
96	Other Enterprises	Mfg. of Road Construction Machineris	120
97	Other Enterprises	Mfg. of Steel Furniture	120
98	Enterprises dealing with non food items	Fish Food And Cattle Feed Shop (Retail)	50
99	Health Institutions	Homoeopathic Practitioner	50
100	Health Institutions	MEDICINE RETAIL AND WHOLESALE	300
101	Other Enterprises	Elevator Sales And Service	120
102	Other Enterprises	Bag Umbrella Repairing	50
103	Decorators or Agencies	Aya Supplier	50
104	Enterprises dealing with non food items	asbestos,tin,pipe seller	50
105	Other Enterprises	Agro Machine Parts Seller-Small	120
106	Other Enterprises	News Paper Seller	50
107	Enterprises dealing with non food items	Flower Plant Seller	50

108	Health Institutions	Veterinary Doctors Chamber	50
109	Enterprises dealing with non food items	plastic creat seller-big	300
110	Enterprises dealing with non food items	plastic Creat Seller-Medium	120
111	Enterprises dealing with non food items	Plastic Creat Seller-small	50
112	Transport Related	Tours and Travels Operator	50
113	Health Institutions	Doctor Chamber and Optical Seller	120
114	Other Enterprises	Musical Troupe	50
115	Enterprises dealing with non food items	Watch and optical	50
116	Enterprises dealing with non food items	Raw Tobacco Leaves Seller	50
117	Other Enterprises	Courier-logistics service)	120
118	Enterprises dealing with non food items	SCRAP TRADING	50
119	Enterprises dealing with non food items	Mfg Of Adhesives Chemicals	50
120	Enterprises dealing with non food items	Printing, Packaging, Gifts	50
121	Enterprises dealing with food items	Mother Dairy Milk	50
122	Enterprises dealing with non food items	Boiler Service, Maintenance	50
123	Enterprises dealing with non food items	TRADING OF PETROLIUM PRODUCTS	120
124	Other Enterprises	Sign Board And Banner Painting	50
125	Enterprises dealing with non food items	MANUFACTURING AND TRADING OF PLYWOOD	120
126	Enterprises dealing with non food items	MANUFACTURING OF RUBBER PRODUCTS	50
127	Enterprises dealing with non food items	TRADING OF PLYWOOD, TIMBER, LAMINATE, ETC	50
128	Enterprises dealing with non food items	MANUFACTURING OF PAPER PRODUCTS	50
129	Other Enterprises	Mfg. of Steel Furniture And Powder Coating	50
130	Enterprises dealing with non food items	RENTING OF WAREHOUSE IMMOUABLE PROPERTY	50
131	Other Enterprises	Manufacturing of Pen	50
132	Other Enterprises	Whole Sale- Crockery, Glassware, Kitchenware And Home Appliances	120
133	Enterprises dealing with non food items	TRADING OF AGARBATTI RAW MATERIALS	50
134	Other Enterprises	Wooden Spoon And Wooden Stick	50
135	Other Enterprises	WHEAT TRADING	50
136	Other Enterprises	EMBROIDARY WORK	50
137	Other Enterprises	Room ceiling Decoration	50
138	Other Enterprises	GM SELLING OF ALLUMINIUM DOOR AND WINDOW	120
139	Enterprises dealing with non food items	IRON TRADING	120
140	Other Enterprises	chewing tobacco manufacturing	120
141	Other Enterprises	tobacco and tobacco related product	50
142	Other Enterprises	jute, tobacco	50

