

GOVERNMENT OF WEST BENGAL
Department of Urban Development & Municipal Affairs
“Nagarayan”,
DF-8, Sector-I, Salt Lake, Kolkata : 700 064
E-mail ID:jsskd.udma@gmail.com

No. 1376 /MA/O/C-4/1M-31/2015(Pt-IV)

Dated, Kolkata the 1st.November, 2021

To

The Chairman/ Chairperson of the Board of Administrators,
Berhampore /Beldanga / Dhulian / Domkal / Jangipur / Jiaganj-Azimganj/Kandi /
Murshidabad Municipality, District: Murshidabad

The Executive Officer,Berhampore /Beldanga / Dhulian / Domkal / Jangipur / Jiaganj-
Azimganj/Kandi / MurshidabadMunicipality , District: Murshidabad

Ref: This Department Notification no. 1234/MA/O/C-4/1M-31/2015(Pt-IV) dated
13/09/2021.

Sub: Mandatory use of Online Trade License and auto-renewal of Trade License in Real time
mode

Sir/Madam,

I am directed to state that you are aware that an Online Application of the Issuance of
Trade License (CE) (<https://edistrict.wb.gov.in/PACE/>) in the WB e-district platform has
already been created and developed by this Department with the technical assistance of
Webel Technology Ltd;

Vide Notification number mentioned above, it was ordered that the Municipal
Corporations and all the Municipalities and Notified Area Authorities of the State as noted
above , shall receive online application of Trade License (CE) through CAF and shall issue
**new Trade Licenses inReal-time modeand shall also do the renewal of Trade Licenses
in the real-time mode**through the above mentioned web portal w.e.f^{1st}.**October,2021**subject
to online payment of application fees, annual municipal charges , arrear fees (if any) etc but
without any verification of documents and inspection of business premises on assumption of
their genuineness. However the ULBs of Murshidabad District were kept outside the purview
of that Notification due to imposition of MCC at that time.

However , I am directed to inform you that the Municipalities of Murshidabad
District shall also receive online application of Trade License (CE) through CAF and shall
issue **new Trade Licenses inReal-time modeand shall also do the renewal of Trade
Licenses in the real-time mode**through the above mentioned web portal with immediate
effect.

THIS instruction is being issued for interest of public and top most priority should be
attached to this and all necessary actions including adequate publicity and awareness creation
among stakeholders shall be arranged from the end of ULBs.

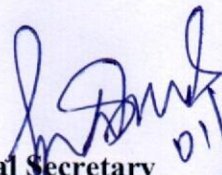
Yours faithfully,

sd/-

Special Secretary

Copy forwarded for information and necessary action to:

1. District Magistrate, Murshidabad P.O: Berhampore
2. Additional Secretary, Statutory Wings (Municipal Affairs Branch) of UD&MA Department
3. Director, State Urban Development Agency
4. Chief Executive Officer, Webel Technology Ltd
5. Sri Sunit Bhattacharya, Dy. General Manager (e-governance), WTL
6. Smt. Sikta Halder, Project Co-ordinator (EoDB) , TCS Ltd
7. State EoDB Cell, MSME&T Department
8. PS to the Hon'ble Minister-of-State (IC), UD & MA Department
9. Section Officer, IT-/-Gov Cell of this Department with the request to upload this letter in the official website immediately.
10. PS to Principal Secretary, UD & MA Department


Special Secretary 01/11/2021