

Government of West Bengal  
Urban Development and Municipal Affairs Department  
NAGARAYAN, DF-8, Sector-I  
Salt Lake, Kolkata-700 064.

**COVID-19 URGENT**

Memo No.1285-UD/O/M/16E-01/2020

Date : 18.04.2020

**ORDER**

In pursuance of the order issued by the Chief Secretary vide no.1587-F(H) dated 16<sup>th</sup> April, 2020, it has been directed that all the Department and other establishments under the State Government shall start functioning with effect from 20<sup>th</sup> April, 2020. All Urban Local Bodies, Development Authorities and other parastatals are requested to start functioning with a skeletal staff with effect from 20<sup>th</sup> April, 2020. This arrangement shall continue until further order.

This issues with the approval of the Principal Secretary, UD & MA Department.

*Handwritten: 18.04.2020*  
**Joint Secretary**

Joly Chaudhuri, WBCS (Exe.)

Joint Secretary  
Date: 18.04.2020  
Urban Development & Municipal Affairs Department  
Government of West Bengal

Memo No.1285-UD/O/M/16E-01/2020

Copy forwarded for kind information to :

1. Chairperson/ Commissioner/ Administrator, (All ULBs) Municipal Corporation/ Municipality/ NAA.
2. CEO, KMDA.
3. CEO/ EO, (All) Development Authorities.
4. Director of Local Bodies.
5. Member Secretary, West Bengal State Valuation Board.
6. Director, ILGUS.
7. Director, SUDA.
8. Secretary, MED.
9. Special Engineer, SLRDC.
10. PS to Hon'ble MIC, UD & MA Department for kind information.
11. PS to Principal Secretary, UD & MA Department for kind information.

*Handwritten: 18.04.2020*  
**Joint Secretary**

Joly Chaudhuri, WBCS (Exe.)  
Joint Secretary  
Urban Development & Municipal Affairs Department  
Government of West Bengal