

Government of West Bengal
Urban Development Department
DF-8, Sector-I
Salt Lake City
Kolkata – 700 064

No.1051/UD/SL(AL/NR)

Dated, Kolkata, the 29th March, 2006

Notice

In terms of Notification Nos. 1721-UD and 1722-UD both dated 06.05.2005 of the Urban Development Department, Government of West Bengal the lessees of industrial/commercial plots or industrial/commercial plots with industrial/commercial units in Sector-V or in other Sectors of Salt Lake area are approaching the Urban Development Department for permission to transfer their lease-hold right of the industrial/commercial plots or industrial/commercial plots with industrial/commercial units to other and/or to change the purpose for which the land was leased out to him/her/them.

In order to streamline the process of verification of records and for speedy disposal of those cases, it is now being notified for general information that all the intending applicants will have to furnish the following documents along with their prayer for transfer of their lease-hold right of the plots/plots with industrial/commercial units, as stated above or change of purpose:

For transfer of lease-hold right of lands		For change of purpose	
1	Certificate of incorporation of the transferee company	1	Project Report duly vetted by WBEIDC(WBEL)/WBIDC/WBFC/DIC/any other standard Govt. Agency
2	Memorandum and Article of Association of the transferee company	2	a. Source of fund including Bank finance with consent from the Bank b. Source of individual funds to the extent of 5% of total project cost with supporting documents
3	Financial viability of the transferee/Last Audited balance sheet of the transferee company for last 3 years	3	SSI Registration Certificate
4	Affidavit by transferee company undertaking that no change of character of the land/land use pattern will be made by the transferee company in subsequent stages	4	NoC from WBPCB
5	SSI Registration Certificate in case transferee(s) is a proprietorship firm	5	Affidavit undertaking that no change of character of the land/land use pattern will be made by the lessee company in subsequent stages
6	Certified copy of partnership deed in case transferee(s) is a partnership firm	6	In case of health connected projects necessary clearance from the Government with regard to Clinical Establishment Act and Rules, 1951
7	Any other document as required in terms of and in the light of the any other law and policy decisions in force.	7	Fire Licence from W.B. Fire Service
		8	All other requisite certificates like certificate from WBPCB etc wherever applicable
		9	Any other document as required in terms of and in light of the any other law and policy decisions in force

All requisite documents are to be submitted along with the application for transfer. Action will be taken by the department only on receipt of applications complete in all respects and documents submitted to the full satisfaction of the government.

Sd/-

By order of the Principal Secretary
to the Government of West Bengal